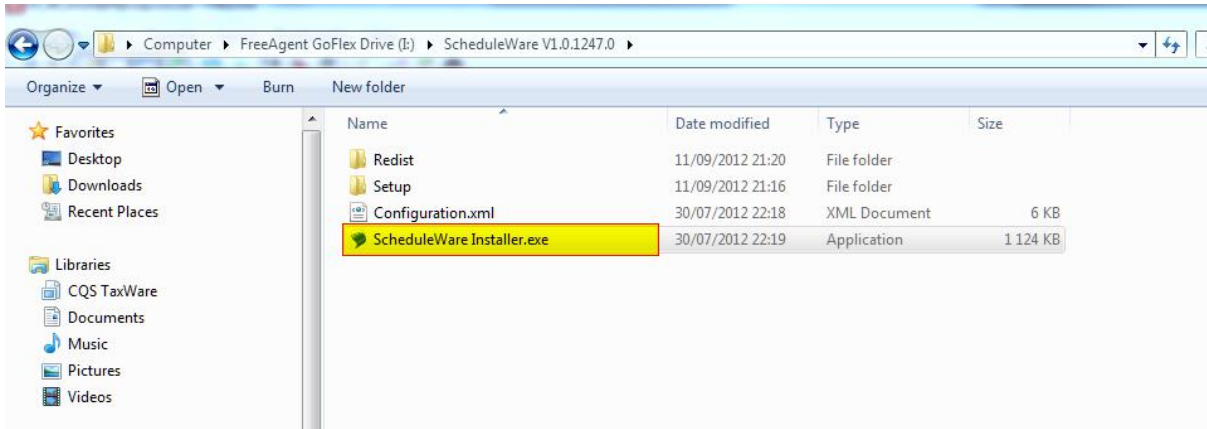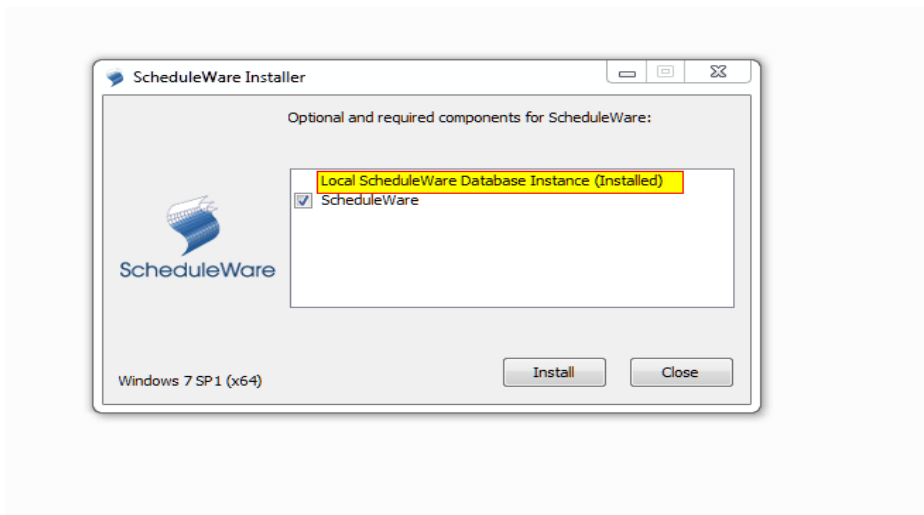# ScheduleWare

Getting Started Guide

1. Browse to the location where the install set is saved.
2. Double click ScheduleWare Installer.exe

Note:

1. **You may have downloaded an installation set that does not contain the SQL installer.**
2. **Check the Redist folder and if empty you have an installation set that does not contain the SQL installer.**
3. **If SQL is not installed on your local machine the installer will detect this and add the SQL install to the installer Options window.**
4. **If the Install ScheduleWare Database Instance is checked the install will fail as the installer will be unable to find the SQL installation files.**
5. **Please uncheck the Local Database option before proceeding.**
6. **Please ensure that an instance of SQL is available to you when launching the application and creating your scheduling file.**
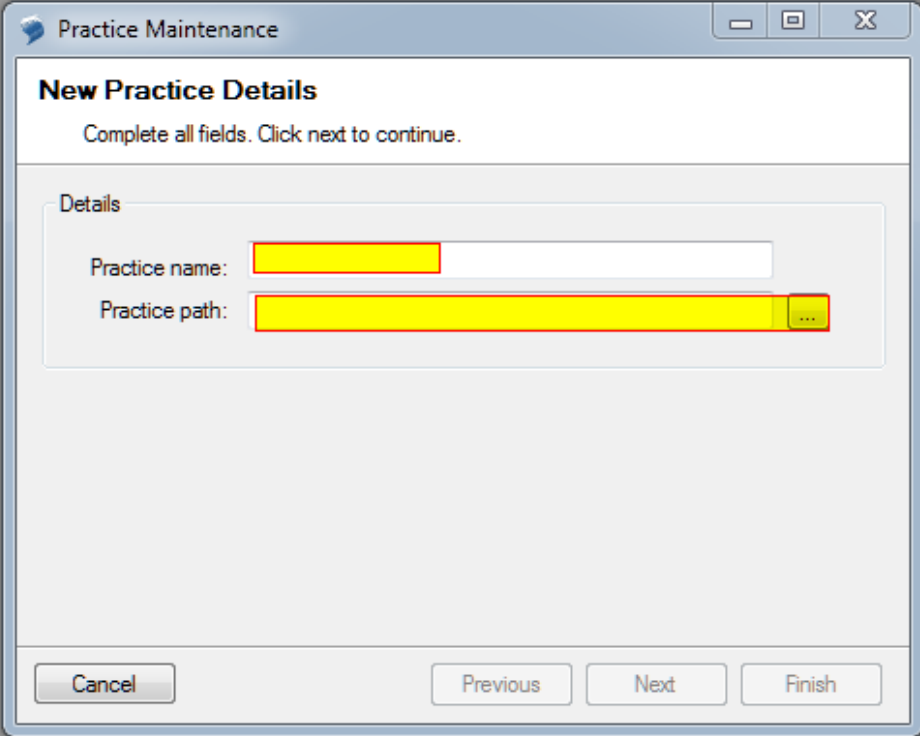

Please wait until the installer is finished and close the installer window.

After successful installation of ScheduleWare you will find the ScheduleWare shortcut icon on your

desktop, which looks like this:

1. Double click the shortcut to launch the application.
2. You will be advised that you are running a limited time period evaluation version.
3. Click OK and the application will open and you will be presented with the following window:
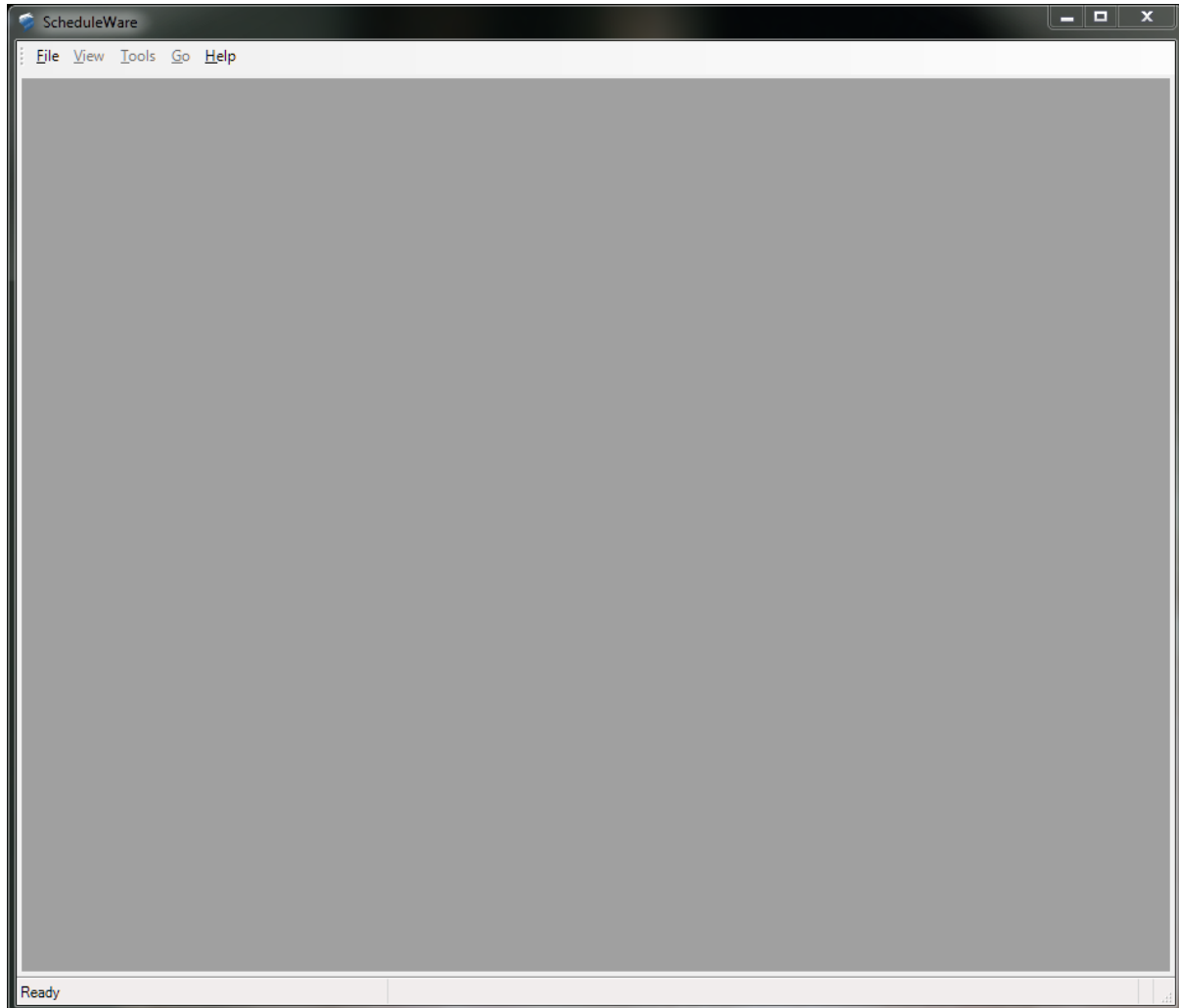
4. Select File and New from the dropdown menu that appears and the following window will open:
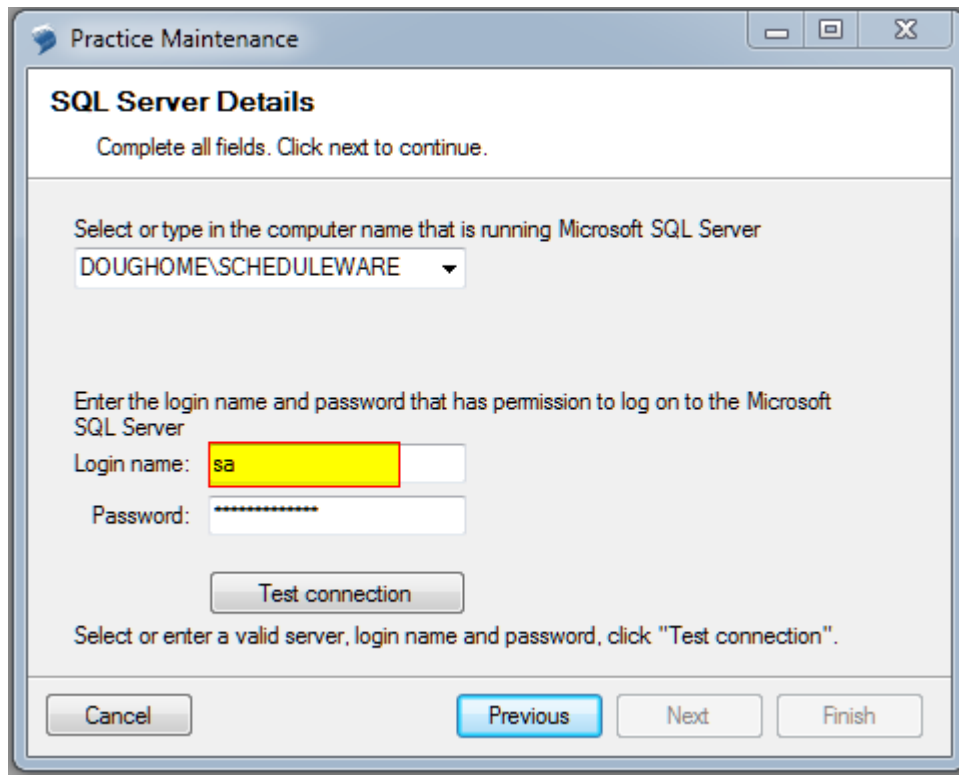

5. Provide a practice name (Abbreviated 5 or 6 characters) which will become the identity of your entities data, used for opening or backing up your data.
6. Select a location for your file which you will be able to find again, when reopening your scheduling entity.
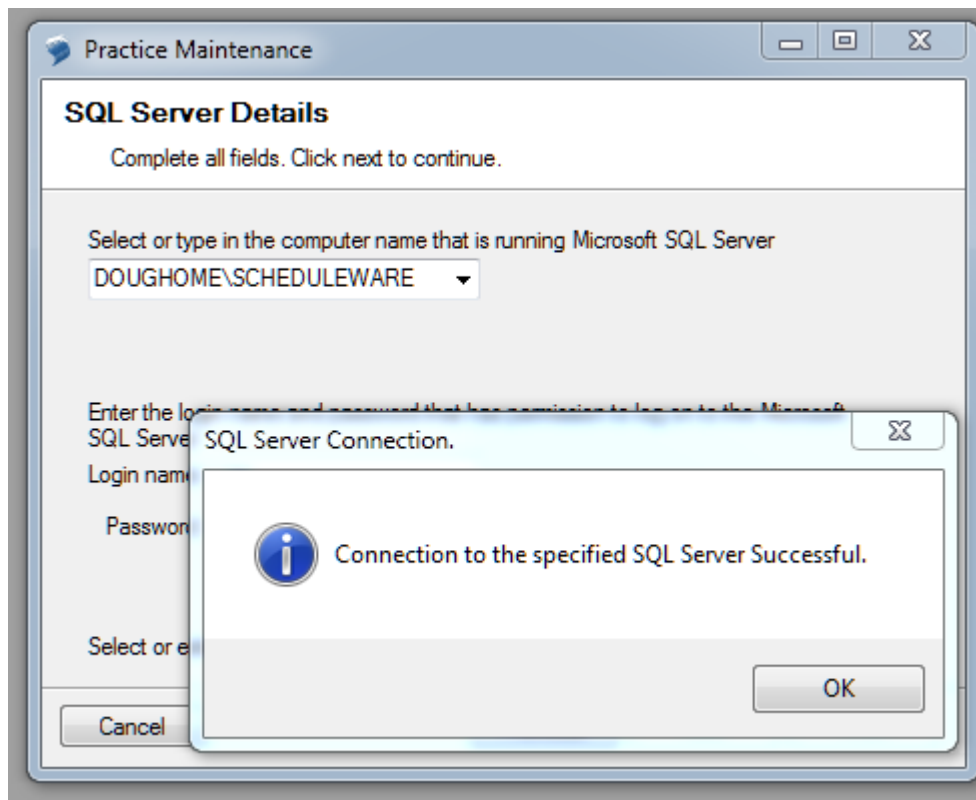
7. Select Next.

8. You are now prompted to select the SQL server instance and login details for the SQL server that will be storing your data. Please note that your server must have SQL login enabled using the sa password.

9. Select the Test connection button and if your SQL connection is successful the message Is displayed.

10. Click OK.
11. Click Next.

12. The following screen now appears:
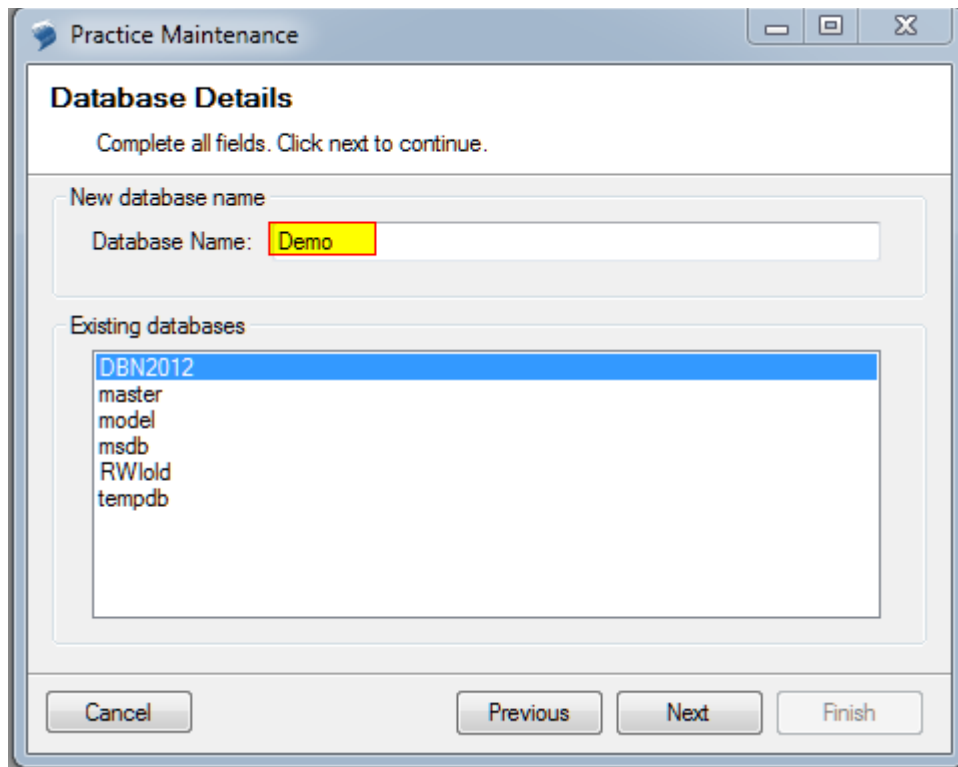
13. The database name defaults to the Practice name you entered in step 1, for continuity, but you may give your database another name if you wish (May NOT however be an existing Database name as displayed in the existing databases window.)
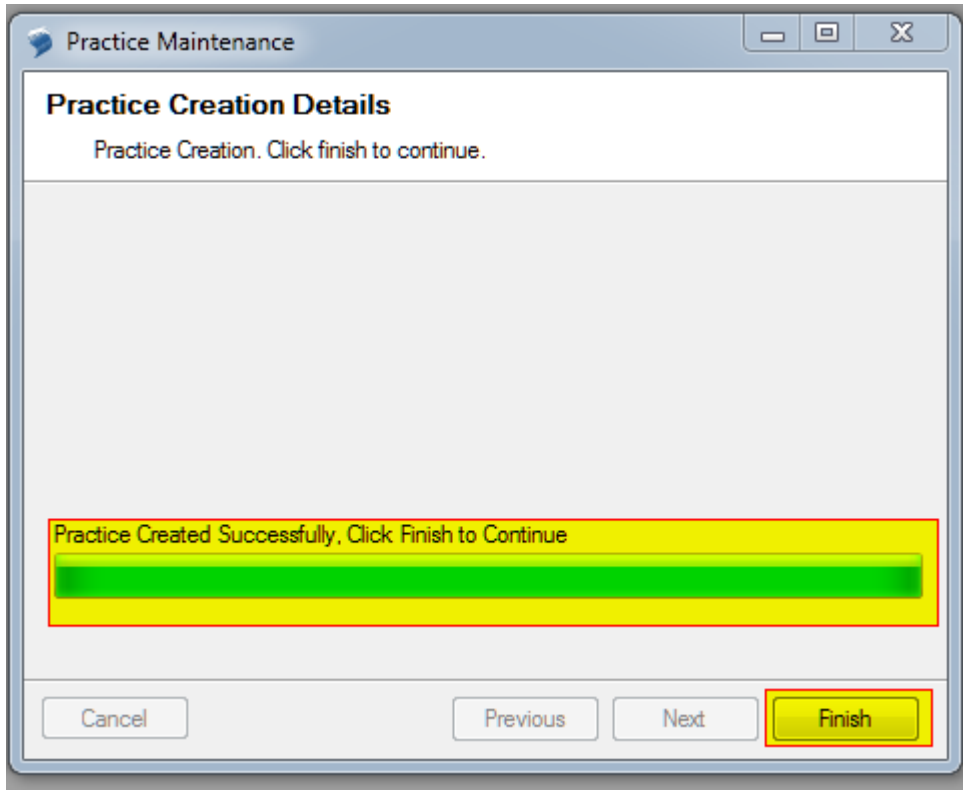14. Click Next

15. The following screen provides a summary of your information for checking before the actual database is built. Check your info and if satisfied click Next.
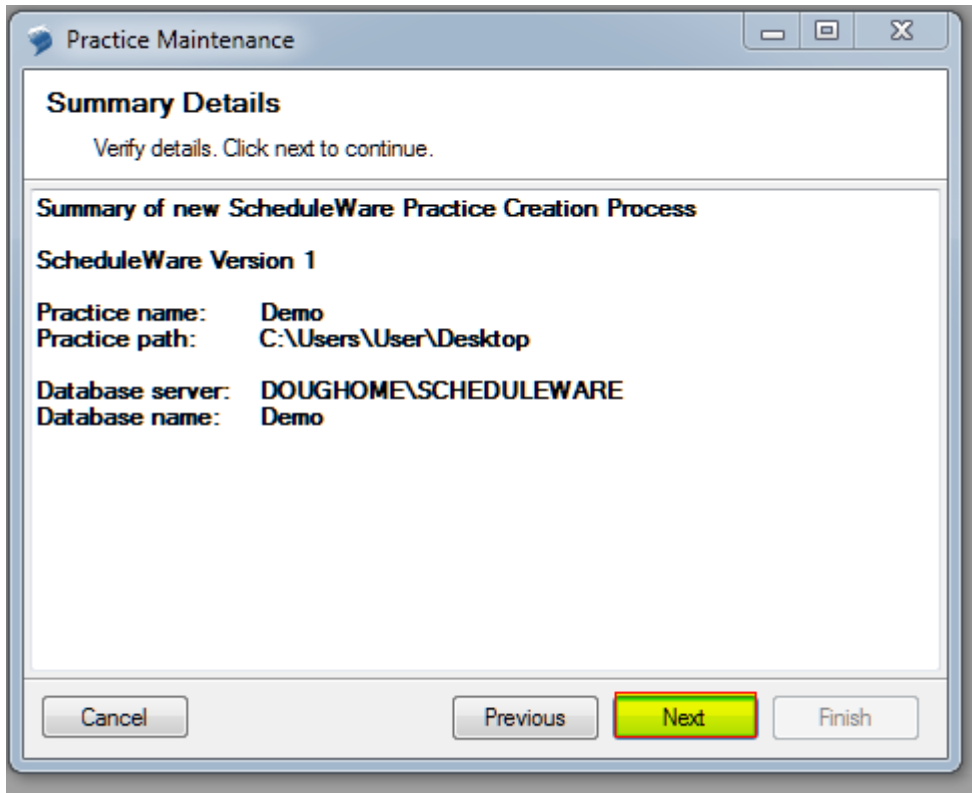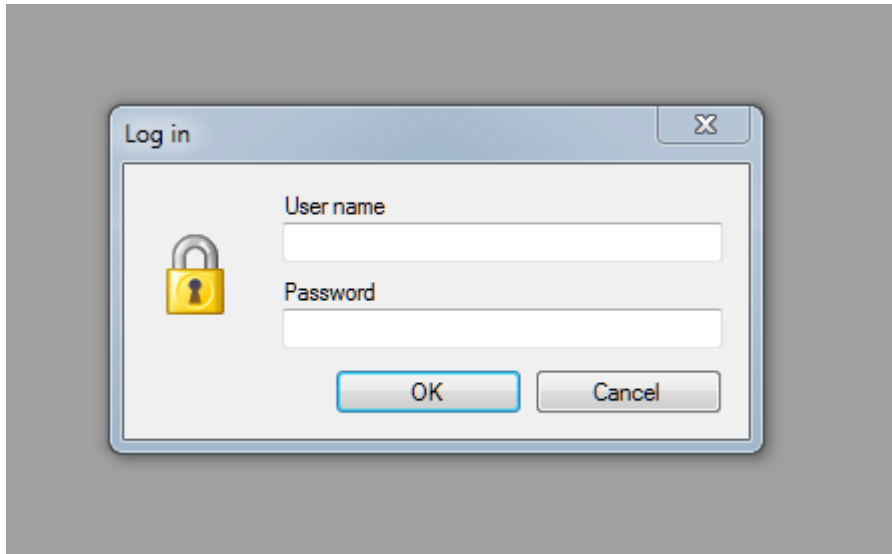
16. Your database creation progress is reported.

17. Click Finish when the screen reports successful creation of your database.

18. You will then be prompted for a User name and Password

19. The default user name and password are SUP and SUP. Use these to log in to your newly created practice.

Congratulations you now have an operational Scheduling practice – Let's go scheduling.